



SPECIALIZED
Services Group



SPECIALIZED
Property Services

Your Total Solution Contractor



SPECIALIZED
Painting Services

Your Home Painting Specialists

APPLICATION FOR EMPLOYMENT

Name: _____ Date: _____
 First Last
 Address: _____ Phone: _____
 Street
 City State Zip Code

Position(s) applied for: _____

Referral source: Advertisement Government employment agency Private employment agency
 Walk-in Employee Relative
 Other _____

If you are under 18 years of age, can you furnish a work permit? Yes No
If No, please explain: _____

Do you have a valid drivers License? Yes No
State: _____

Have you submitted an application here before? Yes No
If Yes, give date(s) _____

Have you ever been employed here before? Yes No
If Yes give date(s) _____

Are you legally eligible for employment in this country? Yes No

Are you able to meet the attendance requirements of this position? Yes No

Have you ever been bonded? Yes No

Have you ever pled "guilty" or "no contest" to or been convicted of a crime? Yes No

If "Yes", please provide date(s) and details.

(Answering "Yes" to these questions does not constitute an automatic bar to employment; factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account):

EDUCATIONAL BACKGROUND – List high school, college or trade/vocational school:

SCHOOL / CITY AND STATE	YEARS ATTENDED	DEGREE/DIPLOMA /MAJOR
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Skills and qualifications (special training, skills, licenses and/or certificates that may qualify you as able to perform the job-related functions in the position(s) for which you are applying): _____

Additional comments: _____

EMPLOYMENT HISTORY – Please explain any gaps in employment in comments section below:

Job Title: _____ Date Employed: From: _____ To: _____
Employer: _____ Address _____ Phone: _____
Hourly Rate or Wage: Starting \$ _____ per _____ Ending \$ _____ per _____
Summarize the type of work performed and job responsibilities: _____
Reason for leaving: _____
May we contact for reference? Yes No
Comments: _____

Job Title: _____ Date Employed: From: _____ To: _____
Employer: _____ Address _____ Phone: _____
Hourly Rate or Wage: Starting \$ _____ per _____ Ending \$ _____ per _____
Summarize the type of work performed and job responsibilities: _____
Reason for leaving: _____
May we contact for reference? Yes No
Comments: _____

Job Title: _____ Date Employed: From: _____ To: _____
Employer: _____ Address _____ Phone: _____
Hourly Rate or Wage: Starting \$ _____ per _____ Ending \$ _____ per _____
Summarize the type of work performed and job responsibilities: _____
Reason for leaving: _____
May we contact for reference? Yes No
Comments: _____

IMPORTANT NOTICE-PLEASE READ

I give the employer the right to contact and obtain information from all references, employers, schools, and to verify the accuracy of the information contained in this application. I hereby release the employer and its representatives from liability for seeking, gathering, and using such information and all other persons, corporations or organizations for furnishing such information.

This application is current for only 60 days. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.

I understand that if I am employed, any misrepresentation or material omission made by me on this application may be sufficient cause for immediate termination, whenever it is discovered.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand it is this company's policy not to refuse to hire a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA. The employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice. The employer reserves the same right to terminate my employment at any time with or without cause and without prior notice, except as may be required by law.

This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the employer, other than an authorized officer, has the authority to make any assurances to the contrary.

I have read and fully understand the above and seek employment under these conditions.

Signature of Applicant

Date

REFERENCES

List three (3) people who are not related to you and who you have known for at least one (1) year.
List at least (1) professional association (someone you have worked for or with).

Name: _____ **Telephone:** _____

Address: _____

Number of years known: _____ **Association:** _____

Note: _____

Name: _____ **Telephone:** _____

Address: _____

Number of years known: _____ **Association:** _____

Note: _____

Name: _____ **Telephone:** _____

Address: _____

Number of years known: _____ **Association:** _____

Note: _____
